



THE INTERCOLLEGIATE BROADCASTING SYSTEM, INC.
BOX 592, VAILS GATE, N. Y. 12584

April 28, 1978

Dear Station Manager:

This envelope is the first of two packages sent to your station containing the newly revised engineering supplement to the IBS Master Handbook. The second package should arrive at your station in approximately one week.

Please insert these pages in your copy of the Master Handbook. You should also notify your stations' engineering staff... they may wish to review the new section first.

The first two sheets are revised index pages that replace ones already found in your book, in the front. You should use these index pages to determine the status of all of the rest of the pages in the book.

All pages listed in the index should be in the handbook. If you are missing pages, please send a note to us and we will replace them.

Any pages not listed in the index are out of date. Please file them outside of the book or dispose of them, as you think appropriate. Remember that some pages that you, personally, are not interested in could be of value to your successor.

Finally, if you have ideas for Master Handbook articles, please contact me as soon as possible.

Sincerely,

Rick Askoff
Executive Director

RA:hp
Enclosure